

Advanced Microblading Academic Catalog

PROGRAMS OF STUDY

Microblading & Manual Shading

(Check if applicable)

Course Description: The student will learn and become proficient at two techniques (Microblading & Manual Shading) plus three extra Microblading Stroke Patterns. Microblading is a semi-permanent procedure that results in natural and hair-like stroke looking eyebrows. It is done using a very fine blade to deposit pigments into the epidermis. Because we are depositing color closer to the surface, the strokes will appear crisp and fine. Have unlimited access to the online curriculum for six months. Learn everything from theory, techniques to marketing, secret tips and tricks. Practice with high quality 4k videos for each level.

Day 1-Students will receive a portion of the material and access to online videos to begin learning theory and practicing at home on your own. This will ensure that you are prepared for hands-on training when arriving to class. This video is a step-by-step basis so that the procedure is broken down into smaller parts, preparing students for the LIVE model day.

Day 2-This is a hands-on day. Students will practice the techniques on latex skin with Katie's guidance. Students will also get to watch a pre-recorded video of a LIVE model that Katie performed on from start to finish. This video is a step-by-step basis so that the procedure is broken down into smaller parts, preparing students for the LIVE model day.

Day 3-This is LIVE model day. Practice makes perfect and working on models is the first step into this new found profession. Apply everything you learned over the previous days and work alongside the instructor as you perform the procedure on a model!

Prerequisite Courses & Other Requirements for Admission to Program:

1. 21 years or older and
2. At least one-year experience preferred working in the cosmetology industry unless granted waiver by Academy
3. All skill levels are accepted.

Program Objectives: The objective of this course is to teach basis microblading and manual shading techniques. The student will learn and become proficient at two techniques (Microblading & Manual Shading) plus three extra Microblading Stroke Patterns.

• Course Calendar/Frequency: This course is generally offered over a two-day period once a month during each four-week interval.

TUITION & FEES

The tuition cost is \$3,897.00 which includes all equipment and instructional materials. No additional fees are applicable.

Microblading & Manual Shading □

Online Training

(Check if applicable)

Course Description: The student will learn and become proficient at two techniques (Microblading & Manual Shading) plus three extra Microblading Stroke Patterns. Microblading is a semi-permanent procedure that results in natural and hair-like stroke looking eyebrows. It is done using a very fine blade to deposit pigments into the epidermis. Because we are depositing color closer to the surface, the strokes will appear crisp and fine. Have unlimited access to the online curriculum for six months. Learn everything from theory, techniques to marketing, secret tips and tricks. Practice with high quality 4k videos for each level.

Day 1-Students will receive a portion of the material and access to online videos to begin learning theory and practicing at home on your own. This will ensure that you are prepared for hands-on training when arriving to class. This video is a step-by-step basis so that the procedure is broken down into smaller parts, preparing students for the LIVE model day.

Day 2-This is a hands-on day. Students will practice the techniques on latex skin with Katie's guidance. Students will also get to watch a pre-recorded video of a LIVE model that Katie performed on from start to finish. This video is a step-by-step basis so that the procedure is broken down into smaller parts.

Day 3-Students are required to submit before and after pictures of their work on latex skin or a live model and participate in an interactive Zoom meeting with Katie to obtain feedback and suggestions regarding their work.

Prerequisite Courses & Other Requirements for Admission to Program:

1. 21 years or older and
2. At least one-year experience preferred working in the cosmetology industry unless granted waiver by Academy
3. All skill levels are accepted.

Program Objectives: The objective of this course is to teach basis microblading and manual shading techniques. The student will learn and become proficient at two techniques (Microblading & Manual Shading) plus three extra Microblading Stroke Patterns.

• Course Calendar/Frequency: This course is generally offered over a two-day period once a month during each four-week interval.

TUITION & FEES

The tuition cost is \$1997.00 which includes all equipment and instructional materials. No additional fees are applicable.

Katie's Signature Brows

(Check if applicable)

Course Description: This style of eyebrow combines the microblading and ombre style all in one. It is a combination of microblading beginning at the head which blends into shading throughout the tail. Perfect for those who are looking for a super natural, yet more profound style of brows. Have unlimited access to the online curriculum for six months. Learn everything from theory, techniques to marketing, secret tips and tricks. Practice with high quality 4k videos for each level.

Day 1-Students will receive a portion of the material and access to online videos to begin learning theory and practicing at home on your own. This will ensure that you are prepared for hands-on training when arriving to class.

Day 2-This is a hands-on day. Students will practice the techniques on latex skin with Katie's guidance. Students will also get to watch a pre-recorded video of a LIVE model that Katie performed on from start to finish. This video is a step-by-step basis so that the procedure is broken down into smaller parts.

Prerequisite Courses & Other Requirements for Admission to Program:

1. 21 years or older 2. At least one-year experience preferred working in the cosmetology industry unless granted waiver by Academy 3. All skill levels are accepted.

Program Objectives: Students will learn how to create Katie's Signature Brows – Microblading in the head of brow and shading from the body to the tail. This class does not teach Microblading to its full extent, only few hair strokes in the front.

Course Calendar/Frequency: This course is generally offered over a three-day period once a month during each four-week interval.

TUITION & FEES

The tuition cost is \$2,697 which includes all equipment and instructional materials. No additional fees are applicable.

Katie's Signature Brows

Online Training

(Check if applicable)

Course Description: This style of eyebrow combines the microblading and ombre style all in one. It is a combination of microblading beginning at the head which blends into shading throughout the tail. Perfect for those who are looking for a super natural, yet more profound style of brows. Have unlimited access to the online curriculum for six months. Learn everything from theory, techniques to marketing, secret tips and tricks. Practice with high quality 4k videos for each level.

Day 1-Students will receive a portion of the material and access to online videos to begin learning theory and practicing at home on your own. This will ensure that you are prepared for hands-on training when arriving to class.

Day 2-This is a hands-on day. Students will practice the techniques on latex skin with Katie's guidance. Students will also get to watch a pre-recorded video of a LIVE model that Katie performed on from start to finish. This video is a step-by-step basis so that the procedure is broken down into smaller parts, preparing students for the LIVE model day. Students are required to submit before and after pictures of their work on latex skin or a live model and participate in an interactive Zoom meeting with Katie to obtain feedback and suggestions regarding their work.

Prerequisite Courses & Other Requirements for Admission to Program:

1. 21 years or older 2. At least one-year experience preferred working in the cosmetology industry unless granted waiver by Academy 3. All skill levels are accepted.

Program Objectives: Students will learn how to create Katie's Signature Brows – Microblading in the head of brow and shading from the body to the tail. This class does not teach Microblading to its full extent, only few hair strokes in the front.

Course Calendar/Frequency: This course is generally offered over a three-day period once a month during each four-week interval.

TUITION & FEES

The tuition cost is \$1997.00 which includes all equipment and instructional materials. No additional fees are applicable.

Ombre Brows and Color Correction

(Check if applicable)

Course Description: This form of eyebrow style does not include any hair like strokes to mimic the look of natural brow hair. Instead, this technique requires complete shading of the eyebrow, the head starts out light and gradually fades darker all the way to the end of the tail. This style is for those looking for a fierce and sharp look. Have unlimited access to the online curriculum for six months. Learn everything from theory, techniques to marketing, secret tips and tricks. Practice with high quality 4k videos for each level.

Day 1-Students will receive a portion of the material and access to online videos to begin learning theory and practicing at home on your own. This will ensure that you are prepared for hands-on training when arriving to class.

Day 2-This is a hands-on day. Students will practice the Ombre Brow and color correction techniques on latex skin with Katie's guidance. Students will also get to watch a pre-recorded video of a LIVE model that Katie performed on from start to finish. This video is a step-by-step basis so that the procedure is broken down into smaller parts, preparing students for the LIVE model day.

Ombre Brows and Color Correction

Online Training

(Check if applicable)

Course Description: This form of eyebrow style does not include any hair like strokes to mimic the look of natural brow hair. Instead, this technique requires complete shading of the eyebrow, the head starts out light and gradually fades darker all the way to the end of the tail. This style is for those looking for a fierce and sharp look. Have unlimited access to the online curriculum for six months. Learn everything from theory, techniques to marketing, secret tips and tricks. Practice with high quality 4k videos for each level.

Day 1-Students will receive a portion of the material and access to online videos to begin learning theory and practicing at home on your own. This will ensure that you are prepared for hands-on training when arriving to class.

Day 2-This is a hands-on day. Students will practice the Ombre Brow and color correction techniques on latex skin with Katie's guidance. Students will also get to watch a pre-recorded video of a LIVE model that Katie performed on from start to finish. This video is a step-by-step basis so that the procedure is broken down into smaller parts, preparing students for the LIVE model day. Students are required to submit before and after pictures of their work on latex skin or a live model and participate in an interactive Zoom meeting with Katie to obtain feedback and suggestions regarding their work.

Prerequisite Courses & Other Requirements for Admission to Program:

1. 21 years or older 2. At least one-year experience preferred working in the cosmetology industry

unless granted waiver by Academy 3. All skill levels are accepted.

Program Objectives: Students will learn how to create Ombre Brows and learn how techniques to correct the color to match the natural texture of the brow head. This course focuses exclusively on the Ombre Brow and Color Correction methods. The course does not teach Microblading other than a few hair strokes in the front.

Course Calendar/Frequency: This course is generally offered over a two-day period once a month during each four-week interval.

TUITION & FEES

The tuition cost is \$1497.00 which includes all equipment and instructional materials. No additional fees are applicable.

TOTAL TUITION FOR ALL PROGRAMS OF STUDY

See Attached July 1, 2019 to June 30, 2020 Consumer/ Institutional Disclosure Information

FINANCIAL AID

No financial aid is offered at this time.

REFUND / CANCELLATION POLICY

- **Tuition Refund Policy**

If the student is not accepted, all monies paid in advance shall be refunded. If the student is accepted and then cancels before classes begin, all monies paid in advance shall be refunded. If the student is accepted and subsequently starts, he/she is subject to the Cancellation of Enrollment policy below. The student's last date of attendance is used to determine the refund due. Refund provisions apply only to complete withdrawal from the Academy.

- Should the student's enrollment be terminated or should the student withdraw for any reason, all refunds will be made according to the following refund schedule:

Tuition Reimbursement Scale or Schedule

- During the first 5% of the class, a refund of 95% of the class's tuition, and fees;
- More than 5% of the class up to 10% of the class, a refund of 90% of the class's tuition, and fees
- More than 10% of the class up to 20% of the class, a refund of 80% of the class's tuition, and fees;
- More than 20% of the class up to 25% of the class, a refund of 75% of the class's tuition, and fees;
- More than 25% of the class up to 30% of the class, a refund of 70% of the class's tuition, and fees;
- More than 30% of the class up to 40% of the class, a refund of 60% of the class's tuition, and fees;
- More than 40% of the class up to 50% of the class, a refund of 50% of the class's tuition, and fees;
- More than 50% of the class up to 60% of the class, a refund of 40% of the class's tuition, and fees;
- More than 60% of the class or thereafter, 100% tuition obligation, no refund available with all fees retained.

- **Cancellation Policy**

A full refund will be made to any student who cancels the enrollment contract by submitting notice in writing within six (6) business days (until midnight of the sixth day excluding Saturdays, Sundays and legal holidays) after the enrollment contract is signed. When enrollment is cancelled, all monies paid to the Academy will be refunded to the applicant within thirty (30) calendar days.

- **Withdrawal Procedure**

The student may officially withdraw from school by notifying Advance Microblading, Inc. in writing or in person. The withdrawal date will be the student's last date of attendance. The refund policies outlined above shall apply in the event that a student withdraws, is suspended or is terminated from school.

ACCREDITATION

Advance Microblading is not currently accredited by any recognized accrediting body of the U.S Department of Education. Advance Microblading adheres to the governing licensing regulations and standards of the State of Illinois in which it holds classes.

Advance Microblading Academy is approved to operate by the Private Business and Vocational Schools Division of the Illinois Board of Higher Education.

CREDIT TRANSFERABILITY

Credits from another institution will not be accepted toward a Certificate of Completion. Advance Microblading does not award credits for the coursework completed.

RECORDS RETENTION

Advance Microblading will retain the records in a secure file lockbox and create scanned digital copies if electronic copies become necessary. Advance Microblading will keep student transcripts on file and provide students with attendance and completion certificates at the end of the session. Advance Microblading registrar will manage all student records.

STUDENT COMPLAINT POLICY AND PROCEDURE

COMPLAINTS AGAINST THIS SCHOOL MAY BE REGISTERED WITH THE BOARD OF HIGHER EDUCATION: If the complaint cannot be resolved after exhausting the institution's grievance procedure, complaints against the school may be registered with the Board of Higher Education. Student complaints must be submitted in writing to the Board. The Board will provide forms that may be used to submit a complaint. Information about the complaint may be submitted online through the IBHE website (www.ibhe.org). Signed forms should be sent to the Board at:

Illinois Board of Higher Education
Division of Private Business and Vocational Schools
1 N. Old State Capitol Plaza Suite 333
Springfield, Illinois 62701
Fax Number: (217) 782-8548

Instructions on how to submit a student complaint are available by calling the Illinois Board of Higher Education at (217) 782-2551.

Institutional Disclosures Reporting Table

July 1, 2019 through June 30, 2020 (past fiscal year)

Per Section 1095.200 of 23 Ill. Adm. Code 1095:

Institution Name:
Advanced Microblading, Inc.

The following information must be included with the enrollment agreement, catalog, and posted on the institution's website.

Disclosure Reporting Category	Program Name	Ombre Brows	Katie's Signature	Microblading Manual		
	CIP	12.0411	12.0411	12.0411		
	SOC*	39-9099.00	39-9099.00	39-9099.00		
A) For each program of study, report:						
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.		0	0	0		
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:						
a) New starts		0	0	0		
b) Re-enrollments		0	0	0		
c) Transfers into the program from other programs at the school		0	0	0		
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		0	0	0		
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:						
a) Transferred out of the program or course and into another program or course at the school		0	0	0		
b) Completed or graduated from a program or course of instruction		0	0	0		
c) Withdrew from the school		0	0	0		
d) Are still enrolled		0	0	0		
5) The number of students enrolled in the program or course of instruction who were:						
a) Placed in their field of study		0	0	0		
b) Placed in a related field		0	0	0		
c) Placed out of the field		0	0	0		
d) Not available for placement due to personal reasons		0	0	0		
e) Not employed		0	0	0		
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.		0	0	0		
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.		0	0	0		
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		0	0	0		
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		0	0	0		

*CIP--Please insert the program CIP Code. For more information on CIP codes: <https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>

*SOC--Please insert the program SOC Code. For more information on SOC codes: <http://www.bls.gov/soc/classification.htm>

*A course of instruction is a stand-alone course that provides instruction that may or may not be related to a program of study, but is either not part of the sequence or can be taken independent of the full sequence as a stand-alone option. A Course of Instruction may directly prepare students for a certificate or other completion credential or it can stand alone as an optional preparation; or in the case of students requiring catch-up work, a prerequisite for a program. A stand-alone course might lead to a credential to be used toward preparing individuals for a trade, occupation, vocation, profession; or it might improve, enhance or add to skills and abilities related to occupational/career opportunities.

} In the event that the school fails to meet the minimum standards, that school shall be placed on probation.

} If that school's passage rate in its next reporting period does not exceed 50% of the average passage rate of that class of schools as a whole, then the Board shall revoke the school's approval for that program to operate in this State. Such revocation also shall be grounds for reviewing the approval to operate as an institution.

Institutional Disclosures Reporting Table

July 1, 2019 through June 30, 2020 (past fiscal year)

Per Section 1095.200 of 23 Ill. Adm. Code 1095:

Institution Name: Advanced Microblading, Inc.
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The following information must be included with the enrollment agreement, catalog, and posted on the institution's website.

	Program Name	Ombre Brows-Online	Katie's Sig. Online	Microblading Online		
Disclosure Reporting Category	CIP	12.0411	12.0411	12.0411		
	SOC*	39-9099.00	39-9099.00	39-9099.00		
A) For each program of study, report:						
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.		0	0	0		
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:						
a) New starts		0	0	0		
b) Re-enrollments		0	0	0		
c) Transfers into the program from other programs at the school		0	0	0		
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		0	0	0		
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:						
a) Transferred out of the program or course and into another program or course at the school		0	0	0		
b) Completed or graduated from a program or course of instruction		0	0	0		
c) Withdrew from the school		0	0	0		
d) Are still enrolled		0	0	0		
5) The number of students enrolled in the program or course of instruction who were:						
a) Placed in their field of study		0	0	0		
b) Placed in a related field		0	0	0		
c) Placed out of the field		0	0	0		
d) Not available for placement due to personal reasons		0	0	0		
e) Not employed		0	0	0		
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.		0	0	0		
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.		0	0	0		
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		0	0	0		
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.		0	0	0		

*CIP--Please insert the program CIP Code. For more information on CIP codes: <https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>

*SOC--Please insert the program SOC Code. For more information on SOC codes: <http://www.bls.gov/soc/classification.htm>

*A course of instruction is a stand-alone course that provides instruction that may or may not be related to a program of study, but is either not part of the sequence or can be taken independent of the full sequence as a stand-alone option. A Course of Instruction may directly prepare students for a certificate or other completion credential or it can stand alone as an optional preparation; or in the case of students requiring catch-up work, a prerequisite for a program. A stand-alone course might lead to a credential to be used toward preparing individuals for a trade, occupation, vocation, profession; or it might improve, enhance or add to skills and abilities related to occupational/career opportunities.

} In the event that the school fails to meet the minimum standards, that school shall be placed on probation.

} If that school's passage rate in its next reporting period does not exceed 50% of the average passage rate of that class of schools as a whole, then the Board shall revoke the school's approval for that program to operate in this State. Such revocation also shall be grounds for reviewing the approval to operate as an institution.